

Request for Proposal to Upgrade the Sand Point Harbor Road in Sand Point, Alaska

1. INTRODUCTION

The Qagan Tayagungin Tribe intends to award a construction contract to upgrade and pave the Boat Harbor Road in Sand Point, Alaska.

The Qagan Tayagungin Tribe intends to maximize local hiring and requires all contractors for any portion of the project to do the same. This award of the contract will be based upon criteria outlined in Section 5(b) of this RFP.

To the greatest extent feasible, preferences, and opportunities for training and employment in connection with this project shall be given to Native Americans and preference in the award of a contract, if any, shall be given to tribally owned organizations and tribally owned enterprises, pursuant to Section 7(b) of P.L. 93-638.

2. SCOPE OF WORK

a. Receipt of Proposals

Emailed or mailed proposals for road work described in this RFP will be accepted until 5:00 pm local time on April 28th, 2017

Qagan Tayagungin Tribe
P.O. Box 447
Sand Point, AK 99661

(907) 383-5616 (phone)
(907) 383-5814 (fax)

QTTAdmin@arctic.net

Any questions regarding this RFP are to be submitted via fax, email, or mail to Tiffany Jackson at the above listed contact information.

b. Project Description

The project is described as making upgrades including: standardizing the width of the road to 24 feet, realigning the road to better center it within the right-of-way, raising the elevation of certain sections of the road, replacing the three drainage culverts, installing a new guardrail, and paving the road. Under this contract, the successful Offeror will be required to:

- i. Attend a pre-construction meeting in Sand Point with the Qagan Tayagungin Tribe, Unga Tribe, and the City of Sand Point to discuss the project scope, schedule, activities, and local hire.
- ii. Provide and mobilize all equipment necessary to perform the safety improvements to the road.
- iii. Demobilize equipment from the site at the completion of the project
- iv. Conform and execute all other Contract requirements
- v. Prepare and submit for approval a progress schedule in accordance with FAR clause 52.236.15
- vi. Prepare work plan and construction details for approval prior to construction activities
- vii. Contract is subject to the prevailing wage requirements in the Davis Bacon Act of March 3, 1931, as amended (46 Stat. 1494) and all laborers and mechanics employed by the Contractor or Subcontractors at any level (excluding federally recognized Indian tribes and tribal organizations) shall be paid wages at not less than those prevailing on similar construction in the locality, as determined by the Secretary of Labor in accordance with the Davis Bacon Act

3. SUBMISSION INFORMATION

- a. The offeror shall notify The Qagan Tayagungin Tribal Transportation program via fax or email within one week of RFP publication of the Contractors intent to submit a bid. If a Contractor does not notify of their intent to bid, the Contractor will not receive RFP updates.
- b. The Qagan Tayagungin Tribe reserves the right to reject any or all proposals and waive any informality.
- c. The successful Offeror will be required to enter into a contract with The Qagan Tayagungin Tribe within fifteen (15) days after The Qagan Tayagungin Tribe notifies the successful Offeror of the intent to award.
- d. The Qagan Tayagungin Tribe or its representatives will not be responsible for proposal preparation costs including oral interviews (if held), nor for costs including attorney fees associated with any (administrative, judicial, or otherwise) challenge to the determination of the successful Offeror and/or award of contract and/or rejection of proposal. By submitting a proposal each Offeror agrees to be bound in this respect and waives all claims to such costs and fees.

4. INSTRUCTIONS TO OFFERORS

a. Proposal Submission Requirements and Instructions

- i. To effectively and equitably evaluate all proposals, the Qagan Tayagungin Tribe must receive information sufficiently detailed to clearly indicate the materials, equipment, methods, functions, and schedules proposed.
- ii. A single copy of the proposal must be transmitted by email or mail prior to the date and time specified in this RFP.

b. Proposal Submission Format

i. The proposal sought by this solicitation shall contain the following sections:

a) Cost:

All work should be proposed as a FIRM FIXED PRICE LUMP SUM

b) Availability:

The Offeror shall provide a proposed construction schedule in industry standard Gantt format

c) Contractor Preference:

Evidence of Indian Ownership (if applicable)

d) Bonding:

The Contractor will be required to submit a proposal guarantee in the amount of 10% of the amount of the proposal. Bonds must be payable to the Qagan Tayagungin Tribe, and sureties must appear on the list contained in the Department of Treasury Circular 570, entitled "Companied Holding Certificated of Authority as Acceptable Sureties on Federal Bonds and Acceptable Reinsuring Companies." A Payment Bond of 100% of the Contract Amount and a Performance Bond of 100% of the Contract Amount are required prior to contractor award.

c. Non-collusive Affidavit

Each Offeror submitting a proposal for any portion of the work contemplated by the proposal documents shall execute an affidavit, to the effect s/he has not colluded with any other person, firm, or corporation in regard to any proposal submitted. Such affidavit shall be attached to the bid.

d. Amendments to RFP

i. If this solicitation is amended by addenda, then all terms and conditions, which are not modified, remain unchanged.

Copies of addenda(s) will be on file in the offices of the Qagan Tayagungin Tribe.

e. Review of Proposal

Proposals received before the date and time specified in the RFP will be evaluated

f. Late Submission, Modifications, and Withdrawal of Proposals

- i. Proposals received at the place designated in the solicitation after the time specified for receipt may not be considered.
- ii. A proposal may be modified or withdrawn by notice or email received at any time before the exact time set for receipt of proposals. A proposal may be withdrawn in person by a Offeror or its authorized representative if, before the exact time for receipt of proposals, the identity of the person requesting withdrawn is established and the person signs a receipt for the proposal.

g. Contract Award

- i. The Qagan Tayagungin Tribe will evaluate proposals in response to this solicitation. The Qagan Tayagungin Tribe will negotiate a contract with the responsible Offeror whose proposal, conforming to the solicitation, will be most advantageous to the Qagan Tayagungin Tribe.
- ii. The Qagan Tayagungin Tribe may reject any and all proposals, accept other than the lowest cost proposal, and/or waive informalities or minor irregularities in proposals received whenever such rejection or waiver is in the best interest of the Tribe.

h. Contract Period

The contract will expire December 31, 2017 unless amended by the Qagan Tayagungin Tribe

5. EVALUATION CRITERIA

a. Best Overall Value to the Qagan Tayagungin Tribe

- i. The Tribe will attempt to negotiate a contract with the responsive Offeror with the highest rating representing the best overall value to the Tribe
- ii. If the negotiations with the highest ranked Offeror are not successful, the Tribe will then proceed to negotiate with the next highest ranked Offeror.

b. Scoring Criteria

- i. Tribal Contractor Preference (10 points)
- ii. Performance Capability (25 points)
 - a) Qualifications of company and company performance with similar projects

- b) Ability to provide equipment, operators, and other listed services
- iii. Management Plan (5 points)
 - a) Schedule, mobilization & demobilization plan
- iv. Tribal Employees (10 points)
 - a) Companies with operators or other necessary support roles on the project that are tribally enrolled in the Sand Point area tribes. This will be based on the work force percentage. For example, if 100% of the workers are tribal employees, then 10 points, if 90% of workers are tribal employees then 9 point, etc.
- v. Cost
 - a) Lowest bid will receive 35 points
 - b) Second to the lowest bid will receive 25 points
 - c) Third to lowest bid will receive 20 points
 - d) All other bids will receive 5 points