



QAGAN TAYAGUNGIN TRIBE
 P.O. BOX 447
 SAND POINT, ALASKA 99661
 PHONE (907) 383-5616

APPLICATION FOR EMPLOYMENT

Please Print

Position(s) applied

for:

Last Name: _____

Date: _____

Middle Name: _____

First Name: _____

Address: _____

City: _____

State: _____

Zip: _____

SSN: _____ - - _____

Phone: _____

If you are under 18 years of age, can you provide required proof of your eligibility to work? Yes No N/A

Do you have a valid Drivers License? Yes No

Are you an enrolled citizen of a federally recognized Tribe? Yes No

If Yes, which Tribe? _____

Have you ever filed an application with us before? Yes No

If Yes, give Date: _____

Have you ever been employed with us before? Yes No

If Yes, give Date: _____

Are you currently employed? Yes No

May we contact your present employer? Yes No N/A

Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status? Yes No

Proof of citizenship or immigration status will be required upon employment.

On what date would you be available for work? _____

Are you available to work: Full Time Part Time Shift Work Temp

Are you currently on "lay-off" status and subject to recall? Yes No

Can you travel if a job requires it? Yes No

Have you been convicted of a felony within the last 7 years? Yes No

Conviction will not necessarily disqualify an application from employment

If Yes, please explain: _____

Federal Law (PL 93-638) allows Alaska Native/American Indian Preference in hiring for all positions at the Qagan Tayagungin Tribe.

Education

	Name and Address of School	Course of Study	Years Completed	Diploma/Degree
High School				
Undergraduate College				
Graduate Professional				
Other				

Describe any specialized training, apprenticeship, skills and extra-curricular activities:

Describe any job-related training received in the United States Military:

Summarize special job-related skills and qualifications acquired from employment or other experience:

Please share any additional information you feel may be helpful to us in considering your application:

References

References must be current or former employers:

1. Name: _____ Phone: () _____
 Address _____ Company: _____

2. Name: _____ Phone: () _____
 Address _____ Company: _____

3. Name: _____ Phone: () _____
 Address _____ Company: _____

4. Name: _____ Phone: () _____
 Address _____ Company: _____

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Applicant's Statement

I certify the answers given herein are true and complete to the best of my knowledge.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

This application for employment shall be considered active for a period of time **NOT TO EXCEED 45 DAYS**. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time.

I hereby understand and acknowledge any employment relationship with the Qagan Tayagungin Tribe is of an "at will" nature, which means the Qagan Tayagungin Tribe may discharge Employee at any time with or without cause. It is further understood this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of this organization.

In the event of employment, I understand false or misleading information given in my application or interview(s) may result in discharge. I understand, also, I am required to abide by all rules and regulation of the Qagan Tayagungin Tribe.

Signature of applicant: _____ Date: _____

FOR QT TRIBE PERSONNEL DEPARTMENT USE ONLY	
Date Received:	Active Until: _____
Position(s) applied for is open:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Position(s) considered for:	_____ _____
Department:	<input type="checkbox"/> Admin <input type="checkbox"/> Agate <input type="checkbox"/> IGAP <input type="checkbox"/> Finance <input type="checkbox"/> Other
Remarks:	Other: _____ _____ _____
Arrange Interview:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Interviewer(s):	_____
Interview Date:	_____
Interview Time:	_____

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