



Qagan Tayagungin Tribe of Sand Point
Scholarship Guidelines and Information

New and renewal Applicants must submit the following documents in order for their application to be complete:

- A. Completed Application
- B. Letter of acceptance
- C. Two letters of recommendation, no more than 2 years old
- D. Letter of Intent
- E. Class Schedule
- F. If Part Time, Justification Letter
- G. Official Transcript (official transcripts must be mailed to QTT in a sealed envelope from the registrar's office. QTT only requires this one time per application year.)

Renewal Students:

- A. Renewal Applicants are required to make sure their student account is current with address and school information. If a renewal student has not applied for a scholarship from QTT in the past 2 years they must meet all the requirements of a new applicant.
- B. **Required Documents**
 - a. Letter of Intent
 - b. Official Transcript (official transcripts must be mailed to QTT in a sealed envelope from the registrar's office. QTT only requires this one time per application year.)

Minimum Qualification

- A. Students must maintain a cumulative minimum GPA of 2.5 or higher
- B. Student must be enrolled in the Qagan Tayagungin Tribe
- C. Must be a high school graduate or have earned a GED certificate
- D. Must be enrolled in an accredited college or university

Definitions:

- A. Letter of acceptance: an official letter from the school attending stating the student status and program enrolled in.
- B. Letter of intent: Must briefly detail the student's goals and objectives and state the expected graduation date. Letter must be less than 500 words and double spaced.
- C. Class Schedule: Can be a copy from the student's online school account or copy from the registrar's office

- D. Official Transcripts: These transcripts must include **1.** The student's most recent grades, **2.** A cumulative GPA and **3.** An official school seal.
- E. Most recent: for fall/spring annual applicants, official transcripts must include the prior spring semester if available. For spring applicants the official transcript must include fall semester grades if available.
- F. Full Time Student: A student taking 12 credits or more
- G. Justification Letter: If an student is planning on attending on a part-time (less than 12 credit) basis, a justification note should be attached for the committee's consideration

The official transcript deadline for fall/spring applicants will be the same as the application deadline. The spring official transcript deadline may vary from the spring application deadline. There may be exceptions here. If the student cannot provide official transcripts before the deadline the student must explain in writing and turn in by the deadline. All reasons will be researched by staff. If it is determined the student could have their official transcript to QTT in time for the deadline the file will be marked late. These requirements may be waived completely for vocational students. Vocational students need only official transcripts if they are available. Awards will not be based on transcripts for vocational students.

Miscellaneous Application Issues:

All checks are mailed to the Financial Aid office of the school the student will be attending. This address will be provided by the student on the application. Checks are made payable to the school. QTT will only fund accredited and/or state certified programs. If a student chooses to attend two different schools at the same time, the completion of their total credits must be from accredited institutions. Students are only funded while they are in school for tuition, books, room and board. Funds not utilized will not go to the student.

Payment will be made in two installments. To receive the second installment, students must provide their transcripts (can be unofficial) from the first quarter, and the class schedule for the following quarter to the Tribal Office.

Fall Awards

Semester Students receive half of their total award in the fall; the other half will be awarded in the spring after we have received a copy of the students' 1. Fall semester grades and 2. a copy of their spring class schedule. These must be received by QTT by March 31st or QTT will assume the student is not utilizing the spring portion of the award.

Quarter Students receive one third of their award in the fall, one third in the winter after we receive a copy of the fall quarter grades and a copy of their winter class schedule. The remaining one third will be sent after we receive a copy of the students' winter grades and a copy of the students' spring class schedule. Winter grades and spring class schedules must be received by QTT by March 31st or QTT will assume the student is not utilizing the spring portion of the award.