

**Qagan Tayagungin Tribe
P.O. Box 447 Sand Point, Alaska 99661
Regular Meeting
Thursday, January 30, 2003
City Council Chambers**

@ 6:00 P.M.

1. Call to Order:

President David Osterback called the meeting to order at 6:18 p.m.

2. Roll Call:

Present: David O. Osterback President
 Jack Foster Jr. Vice-President
 Dorothy McCallum Sec./Treasurer
 Melanie Rotter Council Member
 Peter Devine Jr. Council Member

Absent – Unexcused:
 Sharon Hakala Council Member

A Quorum was established.

Also Present:

Delores Stokes, Ingrid Cumberlidge, Edith Jacobsen, Lori Pedersen, Rayette McGlashan, Steve Glaser, Douglas Holmberg and Dick Jacobsen.

4. Approval of Agenda:

Add AHA Resolution under Old Business as F. Add The Arcturus Group-Michelle Zerbetz under Old Business as G. Add under New Business, EAT Request for Tribal Membership Files as L. Arts and Crafts as H. under Old Business as H. Add to Executive Session Personnel/ Finance. Add under New Business, Indirect Cost as B. Under Old Business put Resolutions under I. Add under Old Business 2001 Audit as J. Add Shumagin Proposal under New Business as B-1.
DOROTHY McCALLUM MADE A MOTION TO APPROVE AGENDA AS AMMENDED.
Melanie Rotter Seconded. All in Favor- Unanimous - Motion passes.

4. Tribal Comments:

No Comments.

5. Minutes – Nov.20, 2002 and Dec. 19& 20, 2002

Change name on a second to a Motion that Peter Devine Jr. made.
PETER DEVINE JR. MADE A MOTION TO APPROVE THE Nov. 20, 2002 MINUTES WITH CORRECTIONS.
Melanie Rotter Seconded. All in Favor – Unanimous – Motion Passes.

DOROTHY McCALLUM MADE TO APPROVE THE DEC. 19,2002 MINUTES.
Peter Devine Jr. Seconded. All in Favor – Unanimous – Motion Passes.

6. New Business:

- a. Operating Budget
 - b. Financial Reports – Maren Cary of CFO Growth Solutions present by teleconference.
- Maren reviewed with the Council all finances for the different grants, programs, accounts and the operating budget and she also answered any questions from Council Members.
This teleconference was for informational purposes so that the Council would have a clear understanding of the position of QTT finances.

President David Osterback asked Council if Shumagin Proposal could be moved up to b-1? Council agreed.

President spoke of the advantages of having Shumagin Corporation take over our finances. Some of the advantages would be keeping our finances in the community and being able to conduct business and money transactions in a timely manner.

President called a short recess at 8:00 p.m.

President called the meeting back to order at 8:05 p.m.

b.1 Shumagin Proposal – Steve Glaser

Steve Glaser presented his proposal on providing financial services to QTT.

Council will consider this financial proposal when a full Council is seated.

c. Tribal Community Center costs -Informational for Council.

Discussion followed on the utility costs of running the Center and the loan for the Tribal Community Center. Council will discuss this further at continuation of this meeting tomorrow. Move this to M. at bottom of New Business.

d. FAA lease agreement for Weather Room at Airport Terminal

Council needs to approve the lease agreement with FAA. Will discuss this farther on Jan. 31, 2003.

d.1 Head Start Request – moved up from K. under New Business

David explained that Head Start is reaching the maximum amount of space needed for the number of children enrolled. Head Start is requesting the use of the Arts and Crafts room for one hour a day from 1:30 to 2:30 p.m. Rayette McGlashan also inquired about much needed storage space. David recommended offering Head Start additional extra space at fifty cents a square foot.

QTT will offer use of the cupboards in Arts & Crafts room for a short period of time until A/PIA provides them with their own cupboards.

QTT will entertain an amendment to the Head Start lease for fifty cents a square foot with fifty cents a square foot donated as in kind service from us based on the A/PIA fiscal year for the additional space needed.

DORTHY McCALLUM MADE A MOTION TO APPROVE THE LEASE AGREEMENT BETWEEN QTT AND A/PIA FOR THE HEADSTART PROGRAM, AT FIFTY CENTS A SQUARE FOOT FOR USE OF THE ARTS & CRAFTS ROOM FOR ONE HOUR ON TUESDAY THROUGH FRIDAY AT 1:30 TO 2:30 P.M.FOR THE REMAINDER OF THE SCHOOL YEAR,(ONCE THE VERBIAGE OF THE AGREEMENT IS DECIDED UPON.)

Peter Devine Seconded.

Roll Call Vote: David Osterback –(YES) – Dorothy McCallum – (YES) – Jack Foster Jr. – (YES) –Melanie Rotter – (YES) – Peter Devine Jr. – (YES) - Five yes votes- Motion Passes by Majority Vote of the Assembled Council.

Meeting was recessed at 9:15 p.m. and will resume at 1:00 p.m. on January 31,2003.

President called the recessed meeting back to order at 1:25 p.m.

Roll Call:

Present: David O. Osterback President
 Jack Foster Jr. Vice- President
 Dorothy McCallum Sec./Treasurer
 Peter Devine Jr. Council Member
 Melanie Rotter Council Member

Absent/ Unexcused:

 Sharon Hakala Council Member

Also Present:

 Delores Stokes, Alice Jackson, Ingrid Cumberlidge and Paul Flint.

President David Osterback invited Paul Flint of the U.S. Geological Survey Institute to explain what they are doing here in Sand Point. He is here conducting a study on the Stellar Eider ducks population and also doing some tagging of the ducks. This is a necessary process that has to be done before the Boat Harbor Project can go forward.

JACK FOSTER JR. MADE A MOTION TO RECESS FOR FIVE MINUTES.

Peter Devine Jr. Seconded. – All in Favor – Unanimous – Motion Passes.

Meeting Recessed at 2:00 p.m.

The President called the Meeting back to Order at 2:10 p.m.

New Business Continued

d.2 Tribal Courts – Ingrid Cumberlidge

Ingrid Cumberlidge gave a verbal report and provided Council with informational documents. Council directed Ingrid to research a way to tie the other tribes into our Judicial System, which would enable our Judges to assist other tribes with their cases.

c. Returned to Tribal Community Center costs

A/PIA recommended Head Start usage agreement draft was discussed by Council. Council removed the last sentence of the draft agreement pertaining to QTT informing Head Start when we have activities planned so that Head start can remove the materials that were in use in the Arts & Crafts room. Removal of Head Start materials should be done on a daily basis.

David informed Council that there is a projected Community Center budget for their review. Council discussed the budget. Council decided to present the Community Center Committee with the budget and the projected costs at the next committee meeting.

JACK FOSTER JR. MADE A MOTION DIRECTING PRESIDENT DAVID OSTERBACK TO PRESENT THE COMMUNITY CENTER BUDGET AND PROJECTED COSTS TO THE ADVISORY COMMUNITY BLDG. COMMITTEE AT THE NEXT COMMUNITY BUILDING COMMITTEE MEETING.

Melaine Rotter Seconded. All In Favor – Unanimous – Motion Passes.

d.Returned to FAA lease agreement for Weather Room at Airport Terminal

DOROTHY McCALLUM MADE A MOTION FOR THE PRESIDENT TO SIGN THE LEASE AGREEMENT WITH FAA.

Peter Devine Seconded. All in Favor – Unanimous – Motion Passes.

e. Small Office Building Bids

David informed Council that two bid proposals have been submitted, one from Victor Bravo and one from Dennis Gundersen.

Discussion Followed. Council decided that funding for this project is a concern.

DOROTHY MADE A MOTION TO POSTPONE ACCEPTING A BID UNTIL AFTER WE HAVE A ADOPTED BUDGET IN PLACE.

Peter Devine Jr. Seconded. All In Favor – Unanimous - Motion Passes.

f. Ice Machine - HUD

President informed Council that he spoke to HUD on this matter and there has not been a report submitted on the Ice Machine Grant in two years, which means we cannot draw down any monies until the reports are brought up to date. HUD told him that even after the reports are submitted, they would need to make a decision on whether or not we will be allowed to have the balance of the monies. These reports must be done and submitted immediately in order for us to go forward.

DOROTHY McCALLUM MADE A MOTION THAT PRESIDENT DAVID OSTERBACK , WITH THE HELP OF OUR EXECUTIVE DIRECTOR TEND TO THE REQUIRMENTS OF ICE MACHINE GRANT.

Melanie Rotter Seconded. All in Favor – Unanimous – Motion Passes.

g. Rock Drill

President spoke about this item, and recommended that QTT keep this piece of equipment as is it is the only one of its kind on the island. It can be rented out when needed for various projects. The Rock drill is to be moved to a more appropriate storage area. President asked Council to make a decision to either sell or keep the Rock Drill. Council Members were in agreement to keep the Rock Drill.

JACK FOSTER JR. MADE A MOTION TO RETAIN THE ROCK DRILL AND MOVE IT TO A COVERED, PROTECTED AREA.

Peter Devine Jr. Seconded. All In Favor – Unanimous – Motion Passes.

H. Naming QTT Buildings

DOROTHY McCALLUM MADE A MOTION TO POST FOR NAME SUGGESTIONS FOR THE AIRPORT TERMINAL AND THE TRIBAL COMMUNITY BLDG. TO BE DEPOSITED IN THE NEW SUGGESTION BOX THAT WILL BE PLACED OUTSIDE OF THE OFFICE.

Melaine Rotter Seconded. All in Favor – Unanimous – Motion passes.

i. Vehicle Insurance

Council discussed this item. President informed Council that Mary Ann is working on this and he is trying to get all the insurance needs under one insurance umbrella with Brady Insurance Co. Discussion followed on the Airport Vehicle and the Bronco. Also rental costs for vehicle were discussed.

Council discussed selling the Bronco versus the cost of keeping it and paying insurance costs for the short periods of time that it is used during year.

JACK FOSTER JR. MADE A MOTION TO RESEARCH THE INSURANCE FOR THE BRONCO TO SEE IF IT WOULD BE COST FEASIBLE.

Melaine Rotter Seconded. All in Favor – Unanimous – Motion Passes.

j. General Liability Insurance – Office

Council discussed Workmans Compensation for our employees and liability insurance.

JACK FOSTER JR. MADE A MOTION TO POSTPONE THIS ITEM UNTIL THE NEXT REGULAR MEETING, WHEN WE WILL HAVE MORE INFORMATION AVAILABLE.

Melaine Rotter Seconded. All in Favor – Unanimous – Motion Passes.

k. Headstart request – this item was moved up to d. I under New Business

l. EATS request

JACK FOSTER JR. MADE A MOTION FOR OUR PRESIDENT TO CONFER WITH OUR LEGAL COUNCIL ON THE MATTER OF EATS REQUEST FOR A RECORD OF OUR ENROLLMENT FOR THEIR FILES FOR AUDIT PURPOSES.

Peter Devine Jr. Seconded. All in Favor – Unanimous – Motion Passes.

7. Old Business:

a. Alaska Sea Otter and Stellar Sea Lion Commission Resolution

Peter Devine Jr. spoke to the Council on this subject and about the Migratory Bird Survey he will be working on. Council gave direction for the President to write a letter of support for the Migratory Bird Survey to the Natural Reserves Coordinator, Connie Fredenberg.

b. Council Seat Vacancy – Letters of Interest

DOROTHY McCALLUM MADE A MOTION TO MOVE ITEM B. INTO EXECUTIVE SESSION. Peter Devine Jr. Seconded. All in Favor – Unanimous Motion Passes.

c. Cost Proposals for Filters for Airport Terminal

Delores Stokes, our Environmental Coordinator recommended having the reverse osmosis filter installed for the purpose of cleaning the water.

DOROTHY McCALLUM MADE A MOTION FOR DELORES STOKES TO ORDER THE REVERSE

OSMOSIS FILTER AND ALL THE ACCESSORIES FOR INSTALLING IT AT THE AIRPORT TERMINAL.

Jack Foster Jr. Seconded. All in Favor – Unanimous – Motion Passes.

d. ANA Grant Application

President informed Council that Michelle Zerbetz will administer this grant application for us, at the rate of seventy dollars an hour. He told Council that he would research other grant writers and their fees if it is the Council wishes. This particular grant would provide funds for personnel training, council training, training a enrollment coordinator, updating Policy and Procedures and possibly more. This would be an important grant for the Tribe to receive.

DOROTHY McCALLUM MADE A MOTION TO CONTRACT WITH MICHELLE ZERBETZ AND DESIGNATE DELORES STOKES AS THE CONTACT FOR THE ANA GRANT APPLICATION.

Peter Devine Seconded.

Roll Call Vote: David Osterback –(YES) – Dorothy McCallum – (YES) – Jack Foster Jr.– (YES) – Peter Devine Jr. –(YES) – Melanie Rotter – (YES)

Five Yes Votes - Motion passes by the Majority Vote of the Assembled Council.

e. Rasmussen Grant

President updated Council on the status of this Grant.

f. AHA Resolution

Peter Devine Jr. spoke on this item Resolution 02-17. David said that the communications with AHA are very bad and it has been twelve years since we have had any new houses built in Sand Point. The Tribe needs a full accounting of QTT's Housing monies from AHA.

DOROTHY MADE A MOTION FOR PRESIDENT DAVID OSTERBACK TO CONTACT AHA FUNDING AGENCY AND REQUEST A FULL ACCOUNTING OF QTT FUNDING BEFOR WE SIGN THIS RESOLUTION.

Jack Foster Jr. Seconded. All in Favor – Unanimous – Motion Passes.

g. Rasmussin Grant – Already taken care of on item d. ANA Grant.

h. Arts and Crafts – Already taken care of.

8. Reports:

a. ANA December 17, 2002 Meeting

This item has already been discussed. A written report reviewed.

b. Mason Morrisett Meeting – Jan. 14, 2003

Moved to Special Meeting on Feb. 4, 2003

c. EPA/IGAP Program Resolution Request – Delores Stokes

DOROTHY McCALLUM MADE A MOTION TO APPROVE THE EPA/IGAP RESOLUTION.

Peter Devine Jr. Seconded. All in favor – Unanimous – Motion Passes.

d. IRR – Alice Jackson

Council reviewed IRR report.

e. Tribal Court Judge – Ingrid Cumberlidge

Already Taken Care of.

9. Resolutions:

JACK FOSTER JR. MADE A MOTION TO POSTPONE ACTION ON AHA RESOLUTION.

Dorothy McCallum Seconded. All In Favor – Unanimous – Motion Passes.

10. Extra Business: 2001 –Audit

DOROTHY MADE A MOTION TO APPROVE THE 2001 AUDIT.

Melanie Rotter Seconded. All in Favor – Unanimous Motion Passes.

9. Executive Session:

DORTHY McCALLUM MADE A MOTION TO MOVE INTO EXECUTIVE SESSION.

Melanie Rotter Seconded. All in Favor – Unanimous - Motion Passes.

Council Moved into Executive Session At 6:10 p.m.

Council moved out of Executive Session at 6:45 p.m.

No action taken in Executive Session.

JACK FOSTER JR. MADE A MOTION FOR THE PRESIDENT, SECRETARY/TREASURER, DELORES STOKES AND DAN DAUME TO WORK ON A 2003 OPERATING BUDGET, TO BE PRESENTED FOR APPROVAL AT A SPECIAL MEETING TO BE HELD ON TUESDAY, FEBRUARY 4, 2003 AT 6:00 P.M.

Dorothy McCallum Seconded. All In Favor – Unanimous – Motion Passes.

DOROTHY McCALLUM MADE A MOTION TO MOVE OLD BUSINESS, #7, COUNCIL SEAT VACANCY – LETTERS OF INTEREST, TO THE SPECIAL MEETING AGENDA TO BE HELD AT 6:00 P.M. TUESDAY 4, 2003.

Peter Devine Jr. Seconded. All in Favor – Unanimous – Motion Passes.

Direction was given by Council to post for the Executive Director Position.

Direction was given for the President to evaluate Agate employees and present Council with a recommended pay raise for the two employees.

DOROTHY McCALLUM MADE A MOTION TO SCHEDULE THE NEXT REGULAR MEETING FOR FEBRUARY 27, 2003.

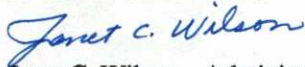
Jack Foster Jr. Seconded. All in Favor – Unanimous – Motion Passes.

JACK FOSTER JR. MADE A MOTION TO ADJOURN.

Dorothy McCallum Seconded. All In Favor – Unanimous – Motion Passes.

Meeting was adjourned at 6:50 p.m.

Respectfully Submitted,



Janet C. Wilson – Administrative Assistant

Passed this 27th, day of, February 2003