

Qagan Tayagungin Tribe  
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MINUTES  
June 15, 1996  
1:00 pm  
Aleutians East Borough Chambers

CALL TO ORDER

Vice President, Arleen Gardner calls the meeting to order at 1:16 P.M. The meeting was moved to AEB Chambers.

ROLL CALL

Members present; Arleen Gardner, Glen Gardner, Peggy Osterback, and Pam Gundersen.

Members absent; Douglas Holmberg

Others present; Ramona Osterback, Arlene Gundersen, Edee Jacobsen

ITEM DISCUSSION

AG Accounting

Arlene Gundersen gives a verbal report explaining her written report, which concerned the status of the three grants, IHS, ANA, and NPS. (all board members were given a copy).

Arlene explains that the ANA and NPS Grants deadlines are June 30, 1996. The IHS Grant is extended until September 30, 1996.

Arlene reports that there are a lot of paid out checks for items and there are no documents or receipts. Arlene asks the board where the video camera was purchased. Glen replied that it was bought at Costco's. There is no receipt to be found at this time. Arlene explains that she will have to go back and research to find out if we were allowed to purchase a video camera. She believes that we were allowed to rent equipment, according to the grant agreement.

Peggy asks if the maps were in the process of being finalized. Can we expend those funds with the ANA Grant before the June 30, 1996 deadline? Arlene replies that it is possible, this will be researched. We will call Larry Lau on this. Also see if we can wrap this project up by June 30, 1996. We also need to find out which direction Anne gave Larry and Michelle on the completion of this project, maybe ask for a possible extension. The map was done back in December.

Page 2

Minutes of June 15, 1996

continued

On the NPS Grant, expenditures on Kotia Guill, there was no backup on the language change to dance. No documents found on this change. There should have been a notice sent to NPS on this change. This will also be researched for documents.

Arlene explains that most agencies will work with you if you have a problem. If you give them a reason why, what the grant was used for, also with the budget, if you need to make a change.

Arlene also explains that the problems that she found, as noted in the report, needs to be put into the computer. With the budget of each grant, this should be categorized under each grant instead of under one budget. As of now, we don't know where the funds or budget stand. We are not able to do our reports until this is corrected.

Peggy asks if it's possible to work with ANA and request an extension, also explain the predicament that we are in. Arlene will have to research this because she doesn't know if this has already been extended, or if this has been extended a number of times.

Arleen Gardner would like a letter addressed to Anne Dushkin, to see if she would come in and sort out her hours that were done on each grant.

Also note that Anne did pull out of the QTT, as a member.

On the NPS Grant, there is still work to be done. The video tapes of the Basket weaving class and the Kotia Guill bead work and dance need to be edited. Ramona explains that she found a place in Anchorage to do the edit.

Arleen Gardner requests that the pictures of the Aleut Hat class be sent also, and be put on this film. We can send the pictures or the negatives. Ramona will call and see what will be needed to do this. Ramona expects to send the film out on Monday. Glen notes that it is spendy to edit. We do have a little extra funds for this project.

The board notes that there was no meeting or motion made for the Kotia Guill class.

Arlene Gundersen did draw up a contract for the amount of \$40.00 an hour. Arlene explains that she will have only four days to work with QTT, because of her busy schedule and other commitments.

Peggy Osterback makes a motion and agrees to hire AG Accounting to help with the finalization of these projects. Requests that the ANA and NPS be top priority on her list. Results are to be ready for the next regular board meeting.

Peggy also delegates authority to Arlene to go ahead with these projects, as needed.

Glen Gardner seconds Peggy's motion. With a roll call vote, all members are in favor. Unanimous. Motion passes.

Page 3

Minutes of June 15, 1996

continued

At this time Arlene Gundersen submits a bill for her reviewing work she has done with the three grants.

Peggy motions to accept AG Accounting billing submitted. Pam Gundersen seconds. With a roll call vote, all members are in favor. Unanimous. Motion passes . AG Accounting will be paid for the billing submitted.

The board would like to find out what happened to the petty cash fund. As funds have been found missing recently. We need to find out where the receipts are and what it was used for.

Glen moves to adjourn, Arleen seconds.

Meeting adjourns at 1:46 P.M.

A copy of AG Accounting report is attached.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Ramona Osterback". The signature is written in dark ink and is positioned above the printed name and title.

Ramona Osterback  
Secretary/Bookkeeper